**Keys to Your Success**

**Important Information about Course Availability**

The Department of Communication has many majors and minors, and a limited number of seats. It is important to note that registration at the University – and in the Communication Department – is done by class seniority, so sophomores and first-semester juniors may not always get their first choice of classes. The best course of action is to sign up to receive your AVN and permission numbers from the Communication Department as soon as possible, so you get the best selection of COM classes possible, and are ready to register for your other classes as soon as the window opens for your group.

It is your responsibility to make sure you enroll in a timely manner.
Permission numbers do expire so please take note of that date for each semester.

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**Step 1: Select an Area of Concentration**
(See blue sheet) The department offers several areas of concentration. See this list for brief descriptions of content areas and a variety of career possibilities to help you narrow down an area of focus in communication studies.

**Step 2: Communication Courses by Concentration Area**
We offer courses in Organizational Communication & Public Relations, Political Communication, Interpersonal/Intercultural Communication, Mass Communication & New Technologies, and Health Communication. To see our current course offerings (for the next semester) by area, please check the department website. Print copies are available outside the department office in Social Science 351.

**Step 3: Plan Your Schedule**
(See green sheet) Use this sheet to plan your schedule to register for next semester. If you have questions on course selection, please contact your department advisor. You can find his/her name on your audit and in MyUAlbany. Faculty advisors do not handle AVNs or permission numbers. Those are handed out through the department office during the advisement week prior to registration.

Follow these steps to stay on track for graduation!