Application to the UAlbany Communication major

Please print this document, fill-in each line and sign it.
Return to Social Science 351 in person, by fax (518-442-3884) or e-mail communication@albany.edu

Last name: ______________________________
First name: ______________________________
UAlbany ID #: ____________________________
UAlbany e-mail address: ________________________________
Phone: ________________________________

Grade in Com 100: ____________________  Semester taken: ____________________
Grade in statistics/logic: ________________  Semester taken: ________________
Which class did you take? (check one) ☐ MAT 108  ☐ SOC 221  ☐ PSY 210  ☐ ITM 220  ☐ PHI 210  ☐ CRJ 281

Are you a member of the Honors College?  ☐ Yes  ☐ No

Current overall UAlbany Grade Point Average: __________________

Current declared major, if any: __________________
If you currently have a major declared, do you want to:
  change your major to Communication?  ☐ Yes  ☐ No
  if adding, which major do you want listed first?  ☐ Communication  ☐ current major

☐ By checking this box, I acknowledge that I have read the admission information and understand the attached requirements, and I accept my responsibilities in the application process.

Date: ____________________  Signature: __________________________________

June 2017
Application to the Communication major instructions

Applications are due in the department office, SS 351, no later than the first day of DROP/ADD of the given semester, as defined in the official university calendar. NO LATE APPLICATIONS WILL BE ACCEPTED.

NOTE: It is your responsibility to know the deadlines and criteria for application. If you have not completed one of the requirements, the department WILL NOT notify you.

APPLICATION ELIGIBILITY: Any matriculated student can apply for admission to the Communication Major if he/she has completed COM 100 and an approved statistics (MAT 108; CRJ 281; PSY 210; SOC 221; ITM 220) or logic (PHI 210) course with grades of 'C-' or better, or 'S*'. COM 100 must be completed on the University at Albany campus, unless its equivalent was completed prior to matriculation at Albany.

ADMISSION ELIGIBILITY: Applications can be made each semester for admission to the major; the deadline for application is the first day of the DROP/ADD period in that semester. PLEASE REFER TO THE ACADEMIC CALENDAR FOR DEADLINE DATES. Any applicant who completes COM 100 and an approved statistics (MAT 108; CRJ 281; PSY 210; SOC 221; ITM 220) or logic (PHI 210) course with an average grade of 'B', with any grade of 'S*' counted as a 'C', will be directly admitted to the major. Therefore, a student should avoid taking COM 100, and either statistics or logic using the pass/fail option (S*/U*). Any student who did not meet the average grade of 'B' for COM 100 and the appropriate statistics or logic course will be considered for admission to the major based on the Composite Grade Point Average (see next section for explanation). If the original grade in either of the admission core courses (COM 100 or statistics/logic) is below a 'B', a student may repeat the course. The higher grade will be used for admission although BOTH GRADES are considered part of the Composite Grade Point Average. Additionally, if a student repeats a course of the same number, for example COM 100, the student will only receive credit toward graduation for one of the courses.

Applicants who are eligible to apply, having earned at least a grade of 'C-' in COM 100 and an approved statistics or logic course, but who DID NOT receive an average grade of 'B' for both courses will be ranked according to a Composite Grade Point Average.

COMPOSITE GRADE POINT AVERAGE: The Composite Grade Point Average is the sum of the student’s average grade in COM 100, plus the average grade in the approved statistics or logic course, plus the student’s cumulative grade-point average. Applicants will be admitted in rank order, from the highest Composite Grade Point Average down, until the space for new majors that semester is filled. No two students with the same Composite Grade Point Average will be treated differently, even if that means exceeding the limit set that semester on the number of new majors.