Fulfillment of Residency Requirement

Name: ___________________________ Date: _____________

Primary Specialization: _______________________________________________________

PhD students are required by the university to complete at least two semesters of residency during their doctoral graduate studies. A full semester is 12 credits during the year. Students who hold GA/TA positions can meet this requirement with 9 credits of work in each of two semesters. Students may also use one summer and one semester; but not two summers, to fulfill this community-of-practice requirement. Individuals who work in another institution as a professor, lecturer or other type of academic may petition the faculty to waive their residency at Albany. This waiver needs to be signed by the student’s program chair no earlier than the end of the first year of doctoral study.

Semester: ________________ Number of Credits: _____ GA/TA? Yes No

Semester: ________________ Number of Credits: _____ GA/TA? Yes No

Waiver date: ________________ Please attach waiver documentation to this form

Additional explanation necessary to discuss alternate plans, waivers, or other ways that you and your committee wish to meet this requirement:

Program Guidance Committee Chair ___________________________ Date _____________

Co-Chair INF Ph.D. Steering Committee, Student Advisor signature ___________________________ Date _____________

INF Ph.D. Program Director signature ___________________________ Date _____________

Draper Hall, Room 113
135 Western Avenue
Albany, NY 12222

PH: 518-956-8240  FAX: 518-442-5367  EMAIL: infinfo@albany.edu

www.albany.edu/cci/informatics