Case Preparation Time Line
Mandatory Promotion and/or Tenure
Promotion in Rank
Early Tenure
2011-2012 Academic Year

For Decision August 31, 2012:

March 1, 2011  Date by which candidate must notify Chair and Dean of request for consideration for Promotion or an early Tenure decision (not required for mandatory cases).

November 1, 2011  Cases for Promotion and Continuing Appointment due from department to College Office (mandatory and non-mandatory tenure cases).

December 15, 2011  Cases for Promotion only due from department to College Office.

January 15, 2012  All cases completed by College Promotion and Tenure Committee and forwarded to Dean.

February 1, 2012  Cases must be forwarded to Council on Promotions and Continuing Appointments by Dean (mandatory tenure and promotion).

March 1, 2012  Cases must be forwarded to Council on Promotions and Continuing Appointments by Dean (promotion and non-mandatory tenure and promotion).

June 1, 2012  Council on Promotions and Continuing Appointments must complete review and forward to Provost.

July 1, 2012  Provost completes review and forwards to President.

August 31, 2012  Decision by President and notification to the candidate.

For Decision by January 15, 2013:

September 15, 2011  Date by which candidate must notify Chair and Dean of request for consideration for Promotion or an early Tenure Decision (not required for mandatory cases).

March 1, 2012  All cases for mandatory tenure and promotion, promotion only and non-mandatory tenure and promotion are due from department to College Office.

May 15, 2012  All cases completed by College Promotion and Tenure Committee and forwarded to Dean.

October 1, 2012  Cases must be forwarded to Council on Promotions and Continuing Appointments by Dean (mandatory tenure and promotion, promotion only and non-mandatory tenure and promotion).

November 15, 2012  Council on Promotions and Continuing Appointments must complete review and forward to Provost.

December 15, 2012  Provost completes review and forwards to President.

January 15, 2013  Decision by President and notification to the candidate.