CAS Faculty Council Meeting
September 13, 2006
AS 122
3:30p

The meeting was called to order at 3:35 pm by Monica Rodriguez.

Members Present

Brett Bowles  Stuart Swiny  Ed Mayer  Li Niu  Karen Moher
Monika Colef  Virginia Eubanks  Brad Armour-Garb  Barry Trachtenberg  Nancy Newman
Larry Schell  Ron Jacobs  Adrian Masters  Tim Gage  Leslie Halpern
Patricia Pinho  Kevin Knuth  John Monfasani  Nadieszda Kizenko  Anupam Srivastau
Eszter Szalczer  Charles Hartman

Chair’s Report on the Council of Chairs meeting

✓ Monica Rodriguez, the Council’s new chair, welcomed all members and asked for introductions.
✓ Monica has been busy trying to assign folks to CAS Faculty Council standing committees. If you are assigned incorrectly or interested in being on a committee, please contact Monica.

Dean’s Report:

✓ The Dean welcomed new and returning members of the CAS Faculty Council.
✓ The Dean announced the memorial service for Kermit Hall to be held on 9/18/06. She encouraged everyone to attend but reminded folks that classes should not be cancelled.
✓ Provost Susan Herbst now is the officer in charge of the University. There has been no word from the SUNY Board on the appointment of an “acting” president.
✓ The University was in the midst of a search for a VP for Research when President Hall passed away. Since the University does not have a President in place, an appointment has not been made. Lynn Videka (Interim VP for Research) has been asked to stay on and is also assisting the Provost.
✓ The Provost has indicated that there will be a second round of Selective Investment. The process won’t be as extensive as the last, rather a chance to make revisions to plans that were not approved, although new initiatives are welcomed as well. November 30, 2006 will be the deadline for this second round.
✓ There has been a significant change in the structure of how faculty lines will be funded in the upcoming Selective Investment. Last year there were 20 junior level lines (80% of the cost was paid by central administration and 20% was picked up by the colleges). This year, there will a total of $800,000 available for new lines. One-hundred percent of the lines funded in this process will be picked up by central administration and the lines are open rank. This means there will be fewer than 20 lines.
✓ There is a Dean’s Council meeting tomorrow and a Chair’s Council meeting next week. There will be feedback at these meetings on proposals from last year that were not funded.
✓ The Dean reminded us that the Selective Investment process is not the only source of funding and that the College will fund some initiatives.
✓ The Dean gave a 2005-2006 recruitment update (see handouts). Last year there were 19 faculty hired in CAS and it is expected that there will be another 36 in 2006-2007. The University had a stable budget last year and no cuts this year, so it is hopeful that this will work positively in our favor as we implement this aggressive recruitment plan.
✓ A possible 37th search in CAS in 2006-2007 will be for the Director of the Center for Jewish Studies. Mark Raider resigned in the spring to take another position in Cincinnati.
✓ Out of the 20 lines in the 2005-2006 Compact Plan, CAS received 8 (possibly 8½ if the Writers Institute partners with a CAS unit in hiring).
✓ CAS lost 13 faculty last year to retirements and resignations which still resulted in a net gain in the year’s recruitment plan.
✓ Handouts were distributed on the CAS strategic goals. New ideas will be added and progress of goals tracked. Compact Plan initiatives have been added to this document.

Approval of 5/17/06 Minutes:  Approved.
Committee Reports

Nominating Committee:

✓ Monica Rodriguez is accepting nominations via e-mail for Faculty Council Vice Chair Elect. This person chairs the Nominating Committee, attends Senate meetings and may advise senators on behalf of CAS Faculty Council. The Vice Chair Elect also attends the Executive Committee meetings of the CAS Faculty Council and serves as Chair of the Faculty Council the next academic year.

✓ Monica is leaving the decision to elect a chair to individual committees and asked for volunteers to convene each committee.

Academic Planning:

✓ Virginia Eubanks – Will convene the committee.

Academic Programs:

✓ Leslie Halpern – Will convene the committee.

Tenure and Promotion:

✓ Needs to be staffed early. Tim Gage will convene the committee.

Academic Support:

✓ Anupam Srivastau – Will convene the committee.

Faculty Development:

✓ Monica Rodriguez emphasized the early formation of this committee.
✓ Stuart Swiny – Will convene the committee.
✓ Larry Schell reported that the VP for Faculty Research issued a call for Faculty Research – Due in the Dean’s Office by 10/6/06. The committee will review proposals and make recommendations to the Dean. Proposals will then be forwarded to the VP for Faculty Research and the Council on Research. Larry indicated that the CAS Faculty Development Committee’s role in the review of these proposals is critical as we are more familiar with what’s going on in the departments.
✓ Larry Schell also worked with the committee on CAS Research Development Awards in standardizing the review of proposals so that it more closely matches the criteria in the application and provides more feedback to the applicant.
✓ FRAP A Award applications are due in the Dean’s Office by 10/6/06.
✓ CAS Research Development Awards are due in the Dean’s Office by 2/27/06. If you don’t receive a FRAP A award you can amend your application and submit for consideration for a CAS Research Development Award.

Old Business - None

Meeting adjourned 4:31pm

Minutes respectfully submitted by:
Karen L. Chico Hurst 10/3/06
The meeting was called to order at 3:30 pm by Monica Rodriguez.

**Members Present**

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<th>Brad Armour-Garb</th>
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**Chair’s Report on the Council of Chairs meeting:**

- Larry Schell presented data on the College’s research portfolio. It was noted that the number of awards has decreased.
- We need to emphasize external funding and make people aware of resources.
- The College has placed a great deal of emphasis on interdisciplinarity. Get to know what other departments are doing by advertising discussions/talks in your department and including others in these discussions. Involve one another to find out common research interests. The feedback from last year’s compact planning process encouraged cooperation among units university-wide and was supportive of interdisciplinary initiatives.
- CAS Faculty Dinner – October 26, 2006. Dr. Leonard Slade will present. Please join us.
- Monica has been actively recruiting for CAS Faculty Council committees. It was suggested that the nominating committee meet earlier this year as it has become very difficult to recruit faculty for the various committees. We need to develop ways to attract new members to the various committees and the Council as a whole. Please send ideas to Monica.
- The CAS Faculty Council is a legislative body (made up of 5 committees) that recommends/advises the Dean on issues regarding CAS.

**Dean’s Report:**

- A list of prospective selective investment initiatives, also shared with Chairs last week, was distributed by the Dean.
- The deadline for units to submit drafts is October 30, 2006.
- CAS will rank and put forward 10 initiatives. These need to be new initiatives with high profiles that have been endorsed by CAS.
- There is no need for the Planning Committee to discuss these initiatives, as some are projects that have already existed.
- Not all initiatives need to be interdisciplinary to succeed.
- The Chairs Council members will discuss the initiatives and add their input.
- It is expected that we will have two times the number of initiatives that we can fund. Please remember that the selective investment process is not the only pool of resources.
- It is likely that the Selective Investment Committee will stick more closely to rankings this year. The Dean’s Office will need to make a determination on the best initiatives that will then be forwarded to the Selective Investment Committee for consideration.
- This will be the last year of this process as a new president will surely have his/her own ideas regarding planning and priorities.
- The committee wants to make sure that funds go to lines/programs that have the commitment of the College in terms of continued funding.
- The selective investment committee and Provost Herbst will be holding a Town Hall meeting on November 3, 2006. Everyone is invited. Please note that this is after the CAS internal deadline of October 30, 2006.
- At the last Chairs meeting there was a discussion regarding interdisciplinarity and the delivery of programs that don’t squarely fit in any one unit. The Dean encouraged members to think outside of their areas and the realm of their departments.
- The Dean is not as concerned with FTE’s as she is that we offer the students what they are looking for to succeed in the new millennium, so please encourage your departments to think College-wide.
- We are breaking barriers but need to continue to discuss how to run interdisciplinary departments.
When hiring, we should find a candidate for a program, then assign them to a department. The College has no objections as to what department a candidate should be assigned to.

Cross-listed courses are being encouraged and were in the Strategic Plan. This is economical and encourages collaboration.

We should monitor and pay close attention to majors that need to be deleted, not just those that need to be added. These issues should be taken to academic planning.

The Dean reiterated the need to form committees in the Spring. It is problematic to form them in the fall. Files for Tenure and Promotion alone need to be out of the departments by November 1, 2006 and the Dean needs to make recommendations by February 1, 2007.

Please join us for the CAS Dinner on October 26, 2006.

Approval of 9/13/06 Minutes: Approved with changes to Anupam Srivastav’s name and Monika Calef’s name. Remove Virginia Eubanks as convener of Academic Planning.

Committee Reports

Nominating Committee:

- Discussed in Chair’s report.

Academic Planning:

- Has not convened or chosen a chair. Monica reported that there was business waiting for this committee

Academic Programs:

- The committee met and elected Leslie Halpern as chair. They have a long to-do-list and some grievances to cover.

Tenure and Promotion:

- The committee is meeting Tuesday to appoint a chair. Need more representation from Math and Science.

Academic Support:

- The committee elected Anupam Srivastav as chair. The committee put out a call for topics/work.

Faculty Development:

- FRAP A’s were all received on time, though there were not that many. Last year there were 24 proposals and this year only 7. They were due earlier this year (October 6, 2006). Last year they were not due until November. This earlier date was to allow for the application of a FRAP B if a FRAP A was not awarded.
- Travel awards are due October 20, 2006.

Old Business – None

New Business

- John Monfasani will serve as Vice Chair/Chair Elect this year and will chair the Nominating Committee and serve as Chair of Faculty Council in 2007-2008.

Meeting adjourned 4:37pm

Minutes respectfully submitted by:
Karen L. Chico Hurst 11/2/06
The meeting was called to order at 3:37 pm by Monica Rodriguez.

Members Present

Brad Armour-Garb    Leslie Halpern    Adrian Masters    Patricia Pinho    Andre Lapenas
Karen Chico Hurst    Charles Hartman    Ed Mayer    Monica Rodriguez    Li Niu
Virginia Eubanks    Nadia Kizenko    Karen Moyer    Anupam Srivastav    Monika Calef
Jacinto Fombona    Tim Gage    Gary Kleppel    John Monfasani    Barry Trachtenberg
Timothy Halkowski    James Large    Nancy Newman    Stuart Swiny    Kevin Knuth
Jeanette Altarriba

Chair’s Report on the Council of Chairs meeting:

✓ Monica reported on the recent Chairs meeting.
✓ The Honors College is up and running. This year it was easy to find mentors for students, but this process will need to continue for 150 students annually. Mentoring may become a workload/resource issue that may need to be addressed at departmental and college levels and possibly by the Academic Planning Committee.
✓ Jeanette Altarriba mentioned that advising is done through a faculty mentor for the 1st two years and then at a departmental level when the student chooses a major. The first group of students is being advised by Jeff Haugaard and Advisement Services. Honors housing is on Indian Quad and Jeff is very accessible.
✓ Monica posed the question as to whether the criteria for Honors courses may be reviewed by CAS Faculty Council’s Academic Programs Committee.
✓ The campus impact statement was also discussed at the Chair’s meeting.

Dean’s Report (Jeanette Altarriba):

✓ A list of selective investment initiatives was distributed and reviewed.
✓ This will be the last year of this process as a new president will likely institute his/her own initiatives.
✓ Susan Herbst and Terri Harrison took questions at the recent Town Meeting for the selective investment process. Susan noted it is difficult to begin from the ground up so we should choose initiatives that will bring the University forward.
✓ CAS is reviewing the proposals on the handout that has been distributed.
✓ Unranked proposals will not be considered in this round. We must rank with justification.
✓ There is a Chair’s Council meeting next week and the discussion will center on the next iteration of the list of initiatives.
✓ The College has been allotted 10-15 ranked initiatives. Some initiatives require funds, some require programs and others require lines. These will all be considered.
✓ Jeanette discussed the Living Learning Community Initiative Application (see handout) being headed by Sue Faerman and the Division of Student Success.
✓ Student satisfaction has had a negative cast in the past. The University has been listed negatively in external publications, from the perception that we were a top party school to the new perception that we have a faculty scarcity issue. We are also in the top 5% of a few other categories.
✓ Students/parents use these rankings to select colleges/universities whether the statistics are correct or not.
✓ A Living Learning Community would allow more interaction with faculty and encourage learning to extend beyond the classroom environment. The University will be measuring the effectiveness and viability such a program. We are seeking to connect students to faculty. SUNY Stonybrook already has a successful program.
✓ Proposals are being encouraged and accepted for the Living Learning Community. Themes within majors/minors are encouraged as is collaboration within and among other departments. All proposals need a letter of support from CAS and the Dean’s signature. Target date – Fall 2007. This is a pilot project.
✓ Living Learning Community deadlines:
  o Dec. 4th – internal deadline for CAS
  o Dec. 15th – proposals to VP for Student Success
Approval of 10/18/06 Minutes: Approved with addition of Kevin Knuth.

Committee Reports

Nominating Committee:
✓ Susan Herbst spoke about recent rape on campus and the task force that is being formed.
✓ Search for a new University President is on hold until after the election of a NYS Governor.
✓ Faculty nominations are being accepted for the presidential search committee.
✓ UAC is discussing converting blank grades to a “Z”.

Academic Planning:
✓ Discussing theme semester – Resource Scarcity and Global Conflict which was resubmitted in October. It was recommended that the proposal go forward.
✓ The committee has been charged with finding a way to support and encourage interdisciplinarity.
✓ It would be helpful to further define “interdisciplinarity”. Is it University-wide or within and among CAS departments?
✓ The committee will look at institutional barriers to interdisciplinarity and look at peer institutions.
✓ Kathy Gersowitz may be helpful in providing names of guest speakers on the topic of interdisciplinarity.

Academic Programs:
✓ 38 curriculum proposals have been approved and the committee is in the process of reviewing 3 grievance cases against faculty/teaching staff.

Tenure and Promotion:
✓ Preliminary meeting to elect chairs – Ron Jacobs and Tim Gage. Difficult to find time to meet. First case 11/9/06. There are 12 known cases for this year (including those not yet received).

Academic Support:
✓ Looking at web support across the College and Departments.

Faculty Development:
✓ Ranked FRAP A’s – only down 7 from previous year. The Dean now has these and will give to the Commission on Research.
✓ There are 68 travel appointments worth $63,000 to be divided equally this year. It is expected that the committee will submit it’s rankings by the end of November.

Old Business – None

New Business
✓ There were questions posed regarding the new guidelines for the selection of Graduate Assistants in the Graduate Admission Procedure. The guidelines on recruiting and funding GA’s are new. Graduate Directors no longer have discretion over awards as the selection process is based on an offer to accept ratio.
✓ The Council suggested the possibility of establishing a link to GAC so we can stay current and participate in discussions that ultimately affect departments and faculty in CAS.
✓ Marjorie Pryse is trying to collect/consult departments on recruitment/assignment of Graduate/Teaching Assistants. Discussions on how to distribute funds are ongoing.
✓ GA/TA assignments need to become more competitive.
✓ There has been no increase in funding the past 5 years.
✓ A proposition was made to invite Marjorie to a Faculty Council Committee meeting for further discussion.

Meeting adjourned 5:00 pm
Minutes respectfully submitted by:
Karen L. Chico Hurst 12/7/06
The meeting was called to order at 3:45 pm by Monica Rodriguez.

**Members Present**

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**Chair’s Report on the Council of Chairs meeting:**

- Monica Rodriguez welcomed the group.
- Monica stressed the importance of choosing CAS committee members early. The Nominating Committee has the charge of recruiting new members. Please nominate yourself and/or others. CAS committees must be formed in the spring.

**Dean’s Report:**

- The University is in a period of transition.
- The Senate has just chosen members to serve on a search committee for a new President. CAS will be represented by Reed Hoyt (MUS), Sung Bok Kim (HIS), John Pipkin (GOG) and Michael Range. (MAT).
- The University is in a different place than it was two years ago. There is a more solid continuity of leadership at the higher levels within the University.
- The 2005-06 Compact Plan provided funds/lines. CAS saw 19 new hires and 13 retires/resignations with a net increase of 6 positions.
- The next President will find the University more focused than two years ago.
- 2006-07 initiatives include 8.5 junior lines for CAS (Journalism, Forensic Science-BIO/CHM, Sociology-Population Center, Languages, Literatures and Cultures, Psychology-Addiction Research, Philosophy-Bio Ethics Research) and $100,000 in funds. There will be 36 active searches in CAS in 2006-07. These searches may be a financial stretch if the fiscal situation changes but these new hires will do wonders for our departments and students.
- The University cares deeply about diversity on campus in terms of its students and workforce. A CAS committee of 12 individuals has made short and long term diversity recommendations which have been posted on the CAS website. Please try and implement some of the committee’s suggestions when hiring. Pay attention to what candidates do when they visit. Introduce them to other minority employees. Reassure them the University is a diversity friendly place to work. Highlight diversity and interdisciplinarity. Be sure diversity packets are given to all candidates. James Anderson, VP for Student Success, is available to assist with diversity hires.
- The 2006-07 planning process has been different. There is $1 million in funds available and $800,000 for faulty lines at any rank. This change was motivated by financial realities.
- On 11/30/06 13 initiatives were submitted by CAS. See CAS website.
- The Dean is grateful to everyone who participated in the planning process.
- 5 CAS Faculty are included on this year’s Selective Investment Committee (Terri Harrison, Leonard Slade, Bonnie Steinbock, John Pipkin and Randy Craig).
- We have embarked on an aggressive hiring plan this year, partly inspired by Kermit Hall’s goal of improving the University’s faculty/student ratio. The fact that we have no budget cuts this year has allowed us some flexibility.
- We have 3 new majors in CAS. Journalism, Documentary Studies and Globalization Studies.

University at Albany
1400 Washington Avenue, Albany, NY 12222
The Honors College opened in Fall 2006. Jeff Haugaard is overseeing the advisement of Honors students. Next fall 10 of the 13 courses that have been approved as Honors courses will come from CAS. China will be the theme semester. China will be the Fall 2007 theme semester.

Nominations for CAS Fellows will be in the Spring of 2007. This past year’s Fellows events have both been successful. One Fellow recently hired a UALBANY student as an intern.

The Fall Newsletter is out and highlights 19 new faculty, as well as recent honors and awards in CAS.

Approval of 11/8/06 Minutes: Approved with correction to Karen Mohr and Andrei Lapenis’ names. Faculty Development awards of $65,000 would need to be divided (not $63,000).

Committee Reports

Nominating Committee:

- Last Senate Meeting of the Fall Semester.
- SUNY Research Foundation and UALBANY Foundation forming a new corporation on the East Campus. The East Campus will likely be turned into a BIOTECH Research Park.
- Freshman applications are up 38%.

Academic Planning:

- The committee has been charged with finding a way to support and encourage interdisciplinarity.
- It would be helpful to further define “interdisciplinarity”. Is it University-wide or within and among CAS departments?
- The committee will look at institutional barriers to interdisciplinarity and look at peer institutions.

Academic Programs:

- The committee is reviewing new course proposals. Eleven new proposals have been approved. Forty-nine have been approved this year, thus far.
- The Ph.D. in Communication has been approved and will go to the Faculty Council as a whole.
- Three of the four student/faculty grievances have been processed.

Tenure and Promotion:

- There are 9 tenure cases which the committee hopes to complete this week.
- The committee expects to have 2 tenure cases and 3 promotion cases in the Spring.

Academic Support:

- The committee is looking at web support across the College and Departments.
- The committee has been in touch with Steve Galime in the CAS Dean’s Office.
- They are looking at web support at Stonybrook.
- Do we need a permanent webmaster in CAS?

Faculty Development:

- There were only 7 FRAP A’s this fall, down from 20 last fall. The due date was considerably earlier this year. Hopefully the trend is temporary and will be reversed.
- Three of the seven FRAP A’s have been recommended for support. The Council on Research is meeting today to decide.
- CAS allocated $65,000 in travel awards this year. Sixty-eight requests were submitted. Sixty-five will receive funding. Letters of support have been distributed by the Dean’s Office. There is $15,000 in awards left for the Spring 2007 semester.

Old Business – None

New Business - None

Meeting adjourned 4:22 pm
Minutes respectfully submitted by:
Karen L. Chico Hurst 1/16/07
CAS Faculty Council Meeting
January 31, 2007
AS 122
3:30p

The meeting was called to order at 3:36 pm by Monica Rodriguez.

Members Present are Marked with and “x”

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Chair's Report on the Council of Chairs meeting:

✓ Monica Rodriguez announced that there have been changes to the list of committee members (see handouts).
✓ Monica stressed the importance of choosing CAS committee members early and emphasized that the individuals we try to recruit should be informed of the time commitment required of each position.
✓ There will be an Honor’s Luncheon on 2/28/07 and 3/10/07. Please attend and represent your department.
✓ There will be an open house 4/14/07 and 4/15/07. Please attend and represent your department.
✓ Please watch for dates for Research Support meetings and represent your department.
✓ We need to devise a plan to welcome and assist all new faculty with their transition to the University. This issue has been brought to the Chairs and the Academic Planning Committee. Given the large influx of new faculty departments should be prepared to discuss issues relative to new faculty hires.
✓ The Tenure and Promotion Committee has been asked to give guidelines and clarify departmental expectations for tenure and promotion.

Dean’s Report:

✓ There is no new news on the Presidential search.
✓ The Selective Investment Committee has begun to meet and review fall proposals.
✓ Frank Thompson has been chosen as acting Provost. His four main responsibilities are to approve new hires, assist Susan Herbst with tenure and promotion recommendations, to participate on the Selective Investment Committee and to participate in University ceremonies.
✓ There has been a flurry of hiring in the College of Arts and Sciences.
✓ Seven of the 36 searches have ended with offers being accepted.
✓ At the Chairs meeting the Dean discussed having members of departments attend talks outside of their own units to continue to foster interdisciplinarity.
✓ The Dean commended the Tenure and Promotion Committee for staying on track with the approval of new cases. All approved cases will be forwarded to Susan Herbst by the 2/1/07 deadline. The deadline for Full-Professor cases is 3/1/07.
The Dean wants all units to formulate Tenure and Promotion guidelines. These documents will serve as a guide for the T&P and CPCA committees. The Dean does not like to burden departments but indicated that she feels a document of this nature will be a useful guideline for faculty. The Dean attended a recent meeting of Deans of Colleges of Arts and Sciences and many colleges and universities have documents of this nature. New hires require a lot of time, energy and resources and we should provide guidelines to our junior faculty in working towards receiving tenure. The lack of clarity and detail in a tenure and promotion file often causes a delay in approval. The Dean has requested that departments work on the documents this Spring and have them ready for Fall 2007 hires. The Tenure and Promotion Committee should review all of these documents. We don’t need to reinvent the wheel. There are colleges and universities that have posted similar documents on their websites. Chairs are encouraged to find some that are appropriate and tailor them to the needs of their departments. These documents should each be 7-10 pages.

Additional questions/discussions regarding Tenure and Promotion Guidelines included: Should the criteria be suggested or required? Are there workshops for Junior faculty who are preparing for tenure and promotion? A committee member remarked that there are Senate guidelines but that they are more procedural in nature. HR and UUP both offer workshops, too.

Approval of 12/13/06 Minutes: Approved with correction to Pierre Joris, Sharon Dewitt, Patrick Ferlo and Eszter Szalczer’s names. Addition of Brett Bowles and Adrienne Master’s names. Correction to: “The 2006-07 planning process has been different. There is $1 million in funds available and $800,000 for faculty (not “faulty”) lines at any rank. This change was motivated by financial realities”.

Committee Reports

Nominating Committee:

✓ We need to recruit this month for Senate. There is a beta site on the Senate webpage that is being used if you wish to volunteer on-line (http://apps.albany.edu/volunteer/?ID=14).

Vice Chair Report on last Senate Meeting:

✓ Susan Herbst reported that the General Education crisis is over and that there are adequate seats available for students.
✓ Applications are up 40%.
✓ The School of Business has suspended its Ph.D. program in Organizational Studies.
✓ The School of Business is in jeopardy of losing its accreditation and has begun to raise its admissions standards.
✓ Please utilize the DARS post matriculation database when approving transfer credit.
✓ There are more faculty needed for the governing board of the Honor’s College. The board is too heavy with administrators.
✓ There has been a revision to the Senate charter. A UAC administrator position has been removed.
✓ The General Education Assessment Committee has been abolished.
✓ The College of Arts and Sciences holds 4 of the 5 faculty positions on the Presidential Search Committee.

Academic Planning:

✓ Lost 2 members, gained 2 members, now needs to find a meeting time.
✓ The committee continues to work on factors that facilitate interdisciplinarity and will speak with successful programs this semester.
✓ The Dean suggested that a CAS brochure highlighting interdisciplinary programs may be helpful.

Academic Programs:

✓ The committee continues to work on the reorganization of the THR proposal and a few leftover fall proposals.
✓ GAC took action on the SOC/Public Affairs BA/MA.
✓ The committee has approved the following (see handouts):
  o Ph.D. in Communications
  o HIS - Combined BA/MA in Public Affairs and Policy
The Dean felt that the CAS Faculty Council should vote on the above-mentioned proposals. All were approved with the exception of the Ph.D. in Communications. Leslie Halpern will consult Jon Bartow for additional clarification on the timing of comprehensive exams. There will be a vote via e-mail once clarification is received.

Tenure and Promotion:

✓ Finished all cases and is now on a short hiatus.

Academic Support:

✓ Met 1/30/07 to review web support across the College and Departments.

Faculty Development:

✓ Deadline for FRAP B awards – 1/30/07. Fifteen to sixteen awards were submitted which is a better turn out than the fall.
✓ The committee has not yet reviewed the documents submitted.

**Old Business** – None

**New Business** - None

**Meeting adjourned 4:39 pm**
Minutes respectfully submitted by:
Karen L. Chico Hurst 2/22/07
The meeting was called to order at 3:34 pm by Monica Rodriguez.

**Members Present are Marked with and “x”**

| Berhane Araia                        | Jennifer Greiman | X Adrian Masters | Gregory Stevens  |
| Jeanette Altarriba                  | Timothy Halkowski| X Ed Mayer/Sarah Cohen | X Barbara Sutton/ Virginia Eubanks |
| X Bradley Armour-Garb               | X Leslie Halpenn  | Michael Messitt  | Stuart Swiny  |
| X Brett Bowles                      | X Charles Hartman/ James Hargett | X Karen Mohr | Eszter Szalczer |
| X Monika Calef/Youqin Huang         | X Ronald Jacobs   | X John Monfasani | X Barry Trachtenberg |
| X Karen Chico Hurst                 | X Nadia Kizenko   | X Li Niu         | X Jay Uppal |
| Jacinto Fambona                     | Gary Kleppel      |                |              |
| X Helen Elam                        | X Kevin Knuth     | X Patricia Pinho | X Joan Wick-Pelletier |
| Elizabeth Gaffney                   | X James Large     | X Monica Rodriguez |                      |
| Timothy Gage                        | X Max Lifchitz/Nancy Newman | X Anupam Srivastav |
| Steven Galime                       |                |                |              |
| Kathleen Gersowitz                  |                |                |              |

**Chair’s Report on the Council of Chairs meeting:**

- The last Council of Chairs meeting was cancelled because of snow on 2/14/07.
- Monica talked to Marjorie Pryse about coming to our April meeting to speak further about the allocation of Graduate Assistantships. Monica would like us to formulate questions in advance. Please send them to Monica via e-mail prior to the March meeting. Monica will send an e-mail reminder to the Council.

**Dean’s Report:**

- The Dean’s time has been absorbed with interviewing and hiring. We are more than halfway through hiring acceptances and negotiations. About 30% of offers need to be made. It’s encouraging to see that our desired candidates are accepting our offers.
- The Dean is preparing for a budget hearing this month with the Provost and VP of Finance. Steve Galime and the Dean will attend.
- The Dean has wanted to officially launch new majors with speakers. Documentary Studies (Interdisciplinary) is being launched next week (3/13). Julie Helfiand will give a workshop and talk. There will be media exposure and a celebration.
- By the end of the semester we should see the proposal for the interdisciplinary film major.
- March 29th is our next CAS Fellows event. The event will focus on the campus book project and will be the same day as the presentation on the book. There will be a CAS Fellows group discussion regarding the book (facilitating panel).
- There was discussion on our last meeting’s request for Tenure and Promotion guidelines. Are these guidelines to be a mechanism of assessment or a specific indication of how to obtain tenure and promotion? The Dean indicated this document should be a guideline on how to obtain tenure and promotion specific to each department. There was a concern regarding potential conflicts between what a department decides and what is decided University-wide, as well as what the expectations of the Tenure and Promotion Committee will be. One department remarked that there may be conflicts with publications. It was noted that Tenure and Promotion should use departmental documents as a guide. The Dean noted that departments are the experts and should inform the committees and Senate on the expected norm relative to their department’s guidelines for
Tenure and Promotion. Many of the decisions will still be based on recommendations of outside sources. This document should not be part of the department’s by-laws.

**Approval of 1/31/07 Minutes:** Minutes approved with addition to Nadia Kizenko who was present at 1/31/07 meeting.

**Vice Chair Report on Senate Meeting (John Monfasani):**

- Senate met on 2/12/07
- Susan Herbst – No SUNY-wide budget cuts are slated for this upcoming year.
- Susan Herbst – Enrollment is up 12%. Out of state enrollment is up 13%.
- Susan Herbst – Physical Plant and Downtown campus changes are going well.
- Council reports – William Lanford (UALBANY rep. for SUNY-wide Senate) - distributed a series of figures about SUNY for the period 1980 through 1999 at the last Senate meeting. Most interesting was that the number of faculty at UALBANY decreased in that time period and increased at other University centers. UALBANY 651 to 599; Stonybrook 591 to 752; Buffalo 816 to 979; Binghamton 467 to 425.

**Committee Reports**

**Nominating Committee:**
- Some departments are nominating individuals.

**Academic Planning:**
- Will meet next Friday and map what exists on campus relative to interdisciplinarity and then see what can be enhanced.

**Academic Programs:**
- Last time the Council met we discussed the Communication Ph.D. and several questions arose. The most salient dealt with the department’s goal of taking their comprehensive exams in the 8th semester. The timing of these exams was questioned. It was asked if this was consistent with University policy. The comment was made that after the 8th semester there is no funding for a student. If a student failed their comprehensive exams in their 8th semester, they would stand to lose their funding. Jon Bartow was contacted by Leslie Halpern. Jon noted that qualifying exams are set by the respective departments. The Dean contacted the department chair and brought our concerns to her attention. The department responded with the following changes: request approval of 3 qualifying exams (1 in methods, 2 in specialty areas). Can be initiated as early as the 5th semester (or when course-work is done) and completed by end of 7th semester. Original comprehensives had three parts and the department was happy we brought these concerns to their attention. Revisions to proposal approved by Faculty Council.
- The process of bringing these issues to full committee allows for additional feedback. Leslie recommends that future Academic Planning Committees have a broader representation of departments. Adrienne Masters’ recommended the entire CAS Faculty Council vote on issues to ensure all issues are covered.
- 52 new proposals – some are major curricular changes and some are changes in definitions to courses. What should come to the full committee? The Dean commented that new majors, Ph.D. programs and any major revisions to existing majors may be worth bringing to the full Council.
- Monica noted that the workload of the full CAS Faculty Council varies with respect to the load of various committees. Please bring your sub-committee issues to the larger group.
Tenure and Promotion:

✓ Nothing to record. Waiting for the next batch of cases.

Academic Support:

✓ Substantial progress. Will have recommendations soon.

Faculty Development:

✓ FRAP B’s have been ranked and forwarded to Larry Schell.
✓ Spring round of CAS travel awards coming up. Encourage people in your department to apply.

Old Business - None

New Business - Reminder to e-mail Monica about our April meeting with Marjorie Pryse. We should discuss these issues in our March meeting. Marjorie only has about 30 minutes to meet with us.

Meeting adjourned 4:15pm
Minutes respectfully submitted by:
Karen L. Chico Hurst 2/28/07
CAS Faculty Council Meeting
March 21, 2007
AS 122
3:30p

The meeting was called to order at 3:37pm by Monica Rodriguez.

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Chair’s Report on the Council of Chairs meeting:
Monica did not attend the last Chair’s meeting – No report.

Dean’s Report:
✓ There will be a research reception tomorrow for recipients of external grants awarded in the past two years. Last year we hosted authors and artists.
✓ The Dean has been involved in hiring and getting ready for next week’s budget hearing. In preparing for this budget hearing, departments have been asked for next year’s hiring requests/priorities. The Dean plans to include a tentative hiring plan in her report.
✓ Next year will be a more normal year in terms of new hires. This year has yielded about 39 possible hires, although the Dean is not sure if all of this year’s hires will come to fruition. The Dean will put forward a plan with 20-22 positions for next fall based on where the needs are greatest in the College. There are still uncertainties regarding the SUNY-wide budget.
✓ Selective Investment Proposals will factor into our hiring plan. We are still not sure which lines in the Plan will be granted. We will need to wait and see what funds are released to the College through the Selective Investment process before CAS resources can be released for other projects within the College.
✓ The Selective Investment Committee is hard at work. The UDID (University Digital Database) Proposal from the Art Department has been reviewed. The Visual Resources Library (Media/Marketing) and NYS Writers Institute also need digital resources and the Selective Investment Committee has asked these three units to collaborate and form one proposal. This proposal does not involve faculty lines.
✓ This Spring departments will get requests to cooperate (surveys) with other areas of the University. The University is trying extremely hard to improve student satisfaction and retention. The University is also trying to improve the perception students have regarding the University in relation to other University centers. Chairs have been notified and asked to encourage department representatives to be cooperative. The surveys ask about facilities, classroom experience, etc. and some touch on specific issues (i.e., General Education). Some of these surveys are mandated by SUNY System Administration.
✓ Departments are being encouraged to participate in many things that benefit and improve the student’s experience at the University. The Dean noted that everyone’s cooperation is noted and appreciated.
✓ The Dean reminded departments that IFR funds should be spent and that departments should use these accounts on a regular basis. The University looks at these as a part of CAS resources. The Chairs need to give Steve Galime an account of how they plan to use IFR accounts. They are meant to be used to foster research in units. Some departments have stored reserves and will need to come up with a spending plan.
The recent freshman focus event was not well attended (some departments had poor turnout). This was the first year for this event. We need to develop ideas to encourage students to attend. The option of extra credit was offered in one department and found to be a good way to attract and engage students.

Ray Bromley and Eloise Briere will accompany the Dean to Quebec City to discuss possible areas of collaboration with Laval University faculty, including Journalism, Languages, and Atmospheric Sciences. It was noted that they have a strong Archeology Department (Near East) and it was suggested that Documentary Studies and Geography be consulted, as well as Environmental History.

Approval of 2/28/07 Minutes: Approved (2 abstentions)

Vice Chair Report on Senate Meeting (John Monfasani):

- Report on 3/12/07 Senate Meeting
- Susan Herbst praised the basketball and lacrosse teams (rated #2 nationally).
- Susan and others are in the midst of lobbying the Legislature for SUNY funding.
- Search for new Dean of Public Health is complete. Negotiations have begun with finalists.
- Freshman applications are up 10%. Applications for students of color are up 21%.
- A safety corridor is being constructed in downtown Albany with remote cameras and other safety improvements. Mayor Jennings is assisting.
- The Writing Task Force is being carried over into next year.
- William Lanford, Chair of Academic Assessment, announced that external reviewers will be coming to evaluate Project Renaissance in April and asked for input from faculty on issues they might like to see explored.
- A motion to students to void UALBANY’s exclusive contract with Coca-Cola (due to expire next year) was tabled.

Committee Reports

Nominating Committee:

- The Dean’s Office has distributed an e-mail asking for nominations for CAS Faculty Council. Once all nominations are in the Nominating Committee will convene to make assignments. Monica encouraged people to emphasize this within their departments.

Academic Planning:

- Met 3/9/07 – Dealing with Interdisciplinarity
- The committee has assembled a list of questions to ask leaders of successful programs. Committee members have met with all but two programs. They will meet and review notes from interviews and report at next Faculty Council meeting. Common theme - Resources are needed for these Interdisciplinary Programs.

Academic Programs:

- LACS Proposal regarding MA Program (see Proposal): The Department wants to allow students 3 course credits to complete Master’s by exam. The Academic Programs Committee was not comfortable with this request and deferred to Faculty Council. There was a concern that credits would be awarded on work already completed and that credit by exam should not be allowed at the Master’s Level. Patricia Pinho asked that we defer a decision until our next meeting and allow her time to consult the department. It was recommended that these credits be addressed through the use of an independent study. Comprehensive exams should not carry credit. What happens if you fail the exam? Academic Programs will not be accepting new materials after March 30th. We can approve parts of this proposal separately (i.e., points 1 & 3).

Tenure and Promotion:

- Waiting for future proposals

Academic Support:
✓ No report

Faculty Development:

✓ 33 Travel requests received. The committee is in the process of reviewing them.
✓ 13 CAS research awards received.
✓ Travel requests and research awards are both up slightly this year.

Old Business: Marjorie Pryse will be at our next meeting (April 25, 2007). Please send questions. Comments would be welcome on the diversity funding situation and Graduate Assistant funding.

New Business: None

Meeting adjourned 4:25pm
Minutes respectfully submitted by:
Karen L. Chico Hurst 3.22.07
The meeting was called to order at 3:35pm by Monica Rodriguez.

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Chair’s Report on the Council of Chairs meeting:
No report.

Dean’s Report (Jeanette Altarriba):

✓ The Dean is away at another University forging collaborative partnerships.
✓ Kevin Doolan and the Theatre department spent a good deal of time completing their proposal to update the Theatre major. Final approval has now been granted by UAC.
✓ UALBANY’s Budget – Final information will be available at the end of May. We will find out more about Selective Investments shortly thereafter.
✓ Tenure and Promotion guidelines - Guidelines have been requested of all departments. Currently the Dean’s Office has been working with a few departments who have already provided a draft of their guidelines. All guidelines will be turned over to the Tenure and Promotion Committee for feedback.
✓ Handouts – Honors and Awards – Distributed at Spring 2007 Faculty Meeting last week. Duplicated for CAS Faculty Council. Second round of Dean’s teaching award was recently completed.
✓ Participation at Commencement – Handout. Please encourage faculty to attend. We need a healthy CAS representation.

Guest (Marjorie Pryse):

✓ Marjorie chaired the Council about 8 years ago and was happy to be back with the group to discuss the process of granting Graduate Stipends.
✓ Dona Parker works closely in CAS with Marjorie. Dona is managing the incoming doctoral students this year and will continue to work with GA stipends, Master’s stipends and tuition.
✓ There is a $14M campus wide budget for graduate assistantships. Fifty percent of this has been allocated to CAS. Fifty percent goes to the remaining schools and colleges of the University. No funds have been allocated to the College of Nano Sciences and Engineering.
✓ For the past eighteen months Marjorie has spoken with various constituents prior to the launch of this new program. The common theme was that the University needs to support doctoral students, which is consistent with our mission as a research institution.
✓ In the past departments were given an allocation for doctoral students and leftover funds were given to Master’s students.
The Presidential Fellows program has been suspended. Not enough acceptances to offers.

Effective 2007-2008 students will receive no less than $11,000. Continuing students will remain at their current level, but will get a base increase of $500.

Two years ago we were able to bring in the best students at lower stipend amounts. If we continued at that level, we would bring in students at a lower level than current students. Marjorie has spoken with students about upcoming changes.

Marjorie, with the full cooperation of Graduate Directors and Dona Parker, looked at 4 years of offer to accept ratios. They considered how many students were eligible for continued funding and how many new students needed to be supported. The objective is to increase the quality of entering classes of doctoral students in order to strengthen programs academically.

Eighteen programs in fourteen departments recruited in CAS. Nine departments backstopped. Psychology could not participate because Clinical didn’t have the supervisor to oversee these students. Three programs had one to one offer to accept ratios.

Next year the University will need to determine how much funding is available. Kim Murray has been very helpful.

Will need to look at programs that missed their target.

Will adjust offer to accept ratios based on this year’s recruiting.

Will offer some that didn’t participate this year, the opportunity to do so next year.

This year, another problem has emerged – 5th year funding/bridge funding.

If we could offer 45 to 50 5th year dissertation students, $600,000 would be needed. Marjorie will need to come up with ways to fund these students. Program strength may be a factor. Departments may be given an allocation and students within a department may have to compete for the awards. Marjorie asked the group for feedback on priorities for next steps.

This year the University wanted to use a 600 TOEFL score for all funded students because we want to increase students’ success and do not have the resources to provide university-wide remedial language instruction. Please send feedback to Marjorie; she will be querying the graduate program directors.

Questions: Ron Jacobs – 5th year issue (dissertation fellowships) – Will these be part of the offer to accept ratio or will students compete for funds? Marjorie – the idea is in the initial stages. Marjorie would like to talk in early June with a group of individuals who will be affected. There will need to be competition within the department but the department would manage this process if we go this route for next steps.

Adrian Masters – Sounds like an excellent tool for students in the advanced stage of their careers. Marjorie, put the onus on the department to make sure the students graduate in a timely manner.

Earth and Atmospheric Sciences – Finds it difficult to bring in a good group of students and then have them drop out because of issues with research and mathematics.

LLC – French and Spanish Ph.D. students – There is a continual concern that students will not continue from the Master’s to the Ph.D. It may be easier to recruit students at the Master’s level. Other schools are offering $15,000 to $17,000 in stipends.

LLC – the fact that foreign students must have a certain amount of $$ in their bank account hinders applicants from Europe and Africa. Marjorie noted this is a SEVIS requirement.

Marjorie - If students apply to a MA/Ph.D. they are seen as applying for doctoral studies. The preference is not to recruit MA students as TA’s but to use doctoral students instead.

LACS and Spanish feed the Spanish doctoral programs. Dona has met with LLC, as has the Dean.

There is an on-going concern in the art department that funding will be cut because the MFA is a terminal degree (professional master’s degree). Marjorie noted they will keep their funding. Urban Planning will also keep its funding as a terminal degree.

Diversity Fellowship – In the past schools and colleges were given targeted money if students from Native American, African American or Hispanic backgrounds were recruited. SUNY System found this unconstitutional. We are now mandated to manage the money out of the graduate dean’s office. Additional information and guidelines for the 07-08 recruiting season came out last summer. A Diversity funding committee has been meeting for several months to review applications and allow programs to make awards. You no longer have to be a person from the above-mentioned groups. A Caucasian that has a demonstrated commitment to diversity may compete for funds. Economic status is also used as a factor. If there is money left in the coming weeks, Marjorie will make an announcement of one time funds to nominate qualified students for dissertation-year diversity awards.

A question was posed regarding an increase in stipend amounts. Marjorie noted there is an on-going campus discussion and guidelines that were developed last summer. Leslie Halpern noted her department recently almost lost a top applicant to Duke who offered $6,000 more.

It’s not just money that will bring students in; it’s strength of program, academic reputation, etc.

Please feel free to e-mail Marjorie with questions.
Approval of 3/21/07 Minutes: Change to Academic Planning (3/21/07) Disciplinarity changed to Interdisciplinarity. Approved with 1 abstention.

Vice Chair Report on Senate Meeting (John Monfasani):

Officer in charge, Susan Herbst, reported that the SUNY budget that recently passed is the best in a decade, with many operational expenses, such as negotiated pay increases and utility costs, now part of the base budget instead of being special appropriations that have to be voted upon separately each year. UALBANY received some modest capital expenditure allocations in the budget. More is expected in follow-up appropriations before the legislature goes into recess for the summer.

Chair Diane Dewar announced that the Senate commendation of Chancellor Ryan has been tabled pending more information concerning the student loan enterprise that is presently under investigation and with which Ryan’s name has been associated.

A bill to establish electronic mail as the official means of communication with students passed.

Distinguished Professor, John Delano, of CAS’s Department of Earth and Atmospheric Sciences was elected as the Chairs of next year’s Senate, and therefore as Chair of the Senate two years hence.

Committee Reports

Nominating Committee:

Met last Wednesday and went through the list of possible committee members. John will contact them upon his return so that committees are staffed by the end of the year.

Academic Planning:

- Preliminary report on Interdisciplinarity – See handout.
- Based on a fairly small number of interviews (7 or 8). Report on interviews.
- Next step – These materials will begin discussions at future CAS Faculty Council in terms of how the College can foster Interdisciplinarity.
- Points of discussion for next meeting – Discuss the possibility of coming up with criteria by which individual interdisciplinary programs should be assessed.
- The May Faculty Council Meeting is open to all CAS faculty. This topic should be tabled until the Fall since the discussion is still in its preliminary stages.

Academic Programs:

- Reviewing proposals.
- Two new proposals – Undergraduate Film Studies (Interdisciplinary) and Minor in LGBTQ within Women’s Studies. Will be discussed in the Fall.
- It’s been a busy year.

Tenure and Promotion:

- Still considering cases.
- Reviewing tenure and promotion guidelines.
Academic Support:

- Web support document – See handout.
- What resources are available outside CAS to support such a project?

Faculty Development:

- 33 travel requests – 31 recommended for funding. Now in the Deans’ Office
- 14 CAS Research Development Applications recommended – Now in the Dean’s Office
- 17 FRAP B’s – Now in the Dean’s Office
- Faculty Development recommends awards. The Dean’s Office makes all final decisions on awards.

Old Business: None

Meeting adjourned 5:10pm
Minutes respectfully submitted by:
Karen L. Chico Hurst 4.25.07
CAS Faculty Council Meeting
May 16, 2007
AS 122
3:30p

The meeting was called to order at 3:35 pm by Monica Rodriguez.

Members Present are Marked with and “x”

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<tr>
<td>Berhane Araia</td>
<td>Jennifer Greiman</td>
<td>Adrian Masters</td>
<td>Gregory Stevens</td>
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<td>Jeanette Altarriba</td>
<td>Timothy Halkowski</td>
<td>Ed Mayer/Sarah Cohen</td>
<td>Barbara Sutton/ Virginia Eubanks</td>
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<td>Bradley Armour-Garb</td>
<td>Leslie Halpern</td>
<td>Michael Messitt</td>
<td>Stuart Swiny</td>
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<td>Brett Bowles</td>
<td>Charles Hartman</td>
<td>Karen Mohr</td>
<td>Eszter Szalczer</td>
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<td>Monika Calef</td>
<td>Ronald Jacobs</td>
<td>John Monfasani</td>
<td>Barry Trachtenberg</td>
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<td>Karen Chico Hurst</td>
<td>Nadia Kizenko</td>
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<td>Elizabeth Gaffney</td>
<td>James Large</td>
<td>Monica Rodriguez</td>
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Chair’s Report on the Council of Chairs meeting:

✓ Monica passed out a cumulative outline of what was covered this past academic year and issues that are still outstanding for 2007-08. Monica and John asked committee members/chairs to provide feedback so this document can be passed on to next year’s committee and serve as a recruitment tool for new members, as well as a way to evenly distribute the work of the committees. Please send comments/additions to Monica.

✓ Monica congratulated all committee members on their work this past year.

✓ Commencement is this weekend. Please lend your support.

Dean’s Report:

✓ The Dean thanked all committee members/chairs of the various committees. A lot of work was accomplished this past year.

✓ The Dean’s Office will be looking further at the web support recommendations of the Academic Support Committee. The Dean’s Office will hire an additional student to assist. The University is going through another branding exercise. The results will impact the standardization of all websites. Where content is out of date, the Dean’s Office will assist. The Dean has sent the web support report to chairs. Information, problems and solutions will be shared next year.

✓ The Dean is grateful to the Planning Committee for their report on Interdisciplinarity. Some funds have been allocated to current departments already. We are looking for a unified structure for these programs, keeping in mind that appointments and funding may move from year to year. The Dean would like to showcase Interdisciplinary initiatives in a brochure in the coming year.

✓ Question on new interdisciplinary programs – Students are interested in developing majors. Anthropology is finding issues with limitations on certain math and science courses. The Dean suggested we discuss this with Marjorie Pryse. New interdisciplinary programs will have much more structure (i.e., home department, director, advisory committee, etc.). The implementation of these programs will be a challenge. New hires have been told they serve the students and not a particular discipline.

✓ Spring nominations for new CAS Fellows will go out soon. An ad hoc committee must review the names before the Dean makes any contacts.

✓ The Dean and Ray Bromley/Cynthia Fox went to Laval University to discuss programs. Laval welcomes cooperation of various kinds with the University. They are willing to welcome our students on an exchange or study abroad basis. Please discuss with students in your department. If the student is not fluent in French, we can send the students to a 5-6 week free language intensive course. Laval has a summer school and LLC routinely sends students there (students need to pay). We will have an ongoing relationship with Laval. Cynthia Fox has research connections there. This opportunity is for undergraduate and graduate students. Ray Bromley has invited someone from Laval’s East Asian department to come during our China theme semester.
The Dean is about to make hiring requests for next year.

Approval of 4-25-07 Minutes: Approved with the following additions/changes (Abstentions – 2):

Bradley Armour-Garb was present at 4/25/07 meeting.

Changes to Marjorie Pryse’s comments:

✓ Eighteen programs in fourteen departments recruited in CAS. Nine departments backstopped. Psychology could not participate because Clinical doesn’t have the supervisor to oversee these students. Three programs had one to one offer to accept ratios. – Supervisor should be supervisors.

Changes to Vice Chair Report on Senate Meeting:

✓ Distinguished (Teaching) Professor, John Delano, of CAS’s Department of Earth and Atmospheric Sciences was elected as the (Vice) Chairs of next year’s Senate, and therefore as Chair of the Senate two years hence. – Teaching and Vice added.

Addition to Academic Support Report:

✓ Counselors found the handout very useful and discussed the importance of departmental websites for recruitment.
✓ It was suggested to bring this information to the attention of department chairs.

Vice Chair Report on Senate Meeting (John Monfasani):

✓ Number of deposits for incoming class is much higher for 2007-08
✓ Search for next president – Head hunter firm hired.
✓ General Education changes discussed.
✓ Helen Elam and Malcom Sherman voted to be Counselors at Large

Committee Reports

Nominating Committee:

✓ Committee met and organized next year’s committees. Their work should be complete in the coming months.

Academic Planning:

✓ No report

Academic Programs:

✓ Tally for semester: Spring received 137 proposals to review. Eleven will be reviewed by next year’s committee.

Tenure and Promotion:

✓ Meeting tomorrow.
✓ Will be discussing Tenure and Promotion guidelines.
✓ Still have cases to review.

Academic Support:

✓ No report
Faculty Development:

- Committee recommended fourteen CAS Research Development Awards.
- Eight were funded. It may be easier to have feedback from the Dean’s Office on criteria.
- FRAP B’s – Seventeen submitted – Eleven funded.
- We now have a better assessment system for FRAPS and Research Applications. Review is quicker and smoother.

Old Business: None

Meeting adjourned 4:25pm
Minutes respectfully submitted by:
Karen L. Chico Hurst 5.16.07