Meeting Minutes


Introductory Remarks: Dean Wulfert called the meeting to order at 2:30 p.m.

Minutes of April 23, 2014, Meeting: A motion to approve the minutes was made by A. Lyons, seconded by R. Hoyt. The meeting minutes for April 23, 2014, were approved with one abstention.

Announcements:
- Council of Chairs Reception is 5/14/14, 6:00 p.m., Dean’s Residence.
- CAS Ice Cream Social is Tuesday, 5/20/14, 2:30-4:00 p.m., Campus Center West Lounge (Reply by May 14 to Amy R. Jupin at ajupin@albany.edu)
- From the Registrar: Please submit a grade for each student no later than Tuesday, 5/20/14 by 11:59 p.m., to ensure that students are graded accordingly for the work they have completed, to help facilitate degree clearance, and to ensure students achieve satisfactory academic progress related to financial aid (blank grades can adversely affect satisfactory academic progress). Grades will be posted and available to students on MyUAlbany by noon on May 21, 2014.
- The CAS deadline is 6/2/14 for on-line Faculty Activity Reports covering the period 5/1/13 to 4/30/14. Please note all faculty should have a FAR on file.
- Course Scheduling for Spring 2015 is underway and should be completed no later than 7/18/14 along with updated Teaching Templates.
- SAVE THE DATE: Chairs retreat for returning and new Department Chairs is 8/20/14 from 9:00 a.m.-4:30 p.m.
- Faculty/Staff Participation Requested:
  - Thank you to all who participated in Campus Clean-up Day on 4/24/14.
    Volunteering Individuals must sign up at: http://apps.albany.edu/volunteer/?ID=47

Old Business

Strategic Plan - Action Step Development

At a previous meeting of the Council, the Chairs had agreed that the Dean’s Office should put together the themes from the SP, but the Dean needs more input from the Chairs on action steps. The Dean divided the Chairs into small groups and asked them to brainstorm action steps around three goals from the strategic plan: improve faculty diversity; increase scholarly activity/creative output, fellowships, and funded research; and improve graduate enrollments. Because of time constraints, the Chairs were only able to share their ideas about the first two goals. The Dean collected the notes from the groups for later review.

New Business - None

Adjournment: The meeting was adjourned at 4:00 p.m.

Handouts: Agenda
Minutes of the April 23, 2014 Meeting