2015-16 Council on Libraries, Information Systems and Computing (LISC) Minutes September 21, 2015 3:00 p.m. – 4:30 p.m. AS 122

Attendance: Dave Mamorella, Chair; Boris Goldfarb; Debra Dickerson; Rebecca Mugridge; Allison Craig; Cathleen Green; Youqin Huang; Amanda Lowe; Mathias Vuille; Robert Rosenswig; Carole Sweeton

1. Report from the Chair
Dave Mamorella convened the meeting with around-the-table introductions of the LISC members. The next agenda item was a review of the LISC Committee Charter. Dave pointed out that there was only one amendment; and that was to X.8.4.1 "The Committee shall consist of at least 6 but not more than 8 members, with at least 3 from the Council, including the Dean and Director of University Libraries, ex officio, or designee."

The Information Technology Usage Policy and Library Committees were formed and chairs were appointed. Robert Rosenswig was elected to IT Usage Policy Committee; and Mathias Vuille will serve as Chair of the Library Committee. Dave will follow up with the Senate with the names of the newly elected chairs.

2. Report from Interim Dean of the Libraries, Rebecca Mugridge

Compact plan proposals. The Libraries submitted two compact plan proposals for the 2016/2017 fiscal year. One was to establish a research data management program and the other was a joint proposal with ITS to create a digital media center. The Provost advanced the first proposal to the final round for consideration. Decisions on which proposals will be funded have been made, but not communicated to us yet.

Acquisitions budget. The Libraries requested additional funding to our base to cover the increased cost of our electronic journal and database subscriptions. Mary Van Ullen (Associate Director for Collections), Brian Doubleday (Accounting and Budget Officer), and I are meeting with staff from the Provost’s office to discuss the Libraries’ budget and this proposal.

Status of vacant positions. Both the Marketing and Outreach Librarian position and the Head, Information Commons positions are on hold pending review and discussion. Access Services’ SL-2 and SL-3 searches are in process, as well as two CSEA positions. To bridge the gap until new staff are hired, we hired 3.0 FTE temporary Clerk 1s for Access Services; they will work through the end of the calendar year.
Anna Radkowski-Lee Graduate Assistantship. Erik Stolarski is our GA for the 2015/2016 academic year. Erik will be working on cataloging some of the collections in Special Collections and Archives.

Albany Law School. Mary Van Ullen attended a meeting in July with Sue Phillips (Vice President for Strategic Partnerships) and staff from Albany Law School Library to begin discussions about potential collaborations. The areas of interest are in collaborative collection development, shared staffing, and shared services, in particular in technical services. I expect these discussions to take some time and deliberation.

Group study rooms. Nine group study rooms have been built on the first floor. Room 137 has also been converted into a Mac lab. We’ll be promoting both the group study rooms and the Mac lab with an event on October 9, (Homecoming weekend), 4:00-5:00 p.m.

Open Access Program. The Libraries will be celebrating Open Access Week with a program on October 20. I encourage faculty, staff, and students across the university to attend this timely and relevant program:

http://liblogs.albany.edu/librarynews/2015/09/celebrate_open_access_week.html

Student Advisory Board. Joyce Rambo (Assistant to the Dean) is contacting last year’s members to see if they want to participate again this year. She’s also recruiting new members by placing flyers in all three libraries. Please encourage your students to volunteer.

3. Report from the Interim CIO, Carole Sweeton

Carole reported that over the summer, Blackboard was upgraded. ITS has several searches in progress. The search to replace the CIO is in progress. It is hoped to have a CIO in place by January 1, 2016.

On August 20, 2014, servers were moved to the new data center; and planning spaces for staff is now in progress, as well as outfitting these spaces. We expect to move staff to the IT building on October 19th and 20th. The office of the CIO, EAS, RIT and ISO will be relocating to the Data Center. More staff will be moved off the podium to MSC over the next year, which will reduce our presence and give back to the campus. Moving to ITB is the first of a series of moves. The HelpDesk, test scanning and faculty support will remain on the podium. Carole suggested that, if the committee was interested, they could hold the next LISC meeting in ITB and tour the facility. The Committee agreed.
ITS is working on improving internal efficiency with the campus. These projects include service management and project and portfolio management. Hopefully, the campus will see a better ITS.

Carole mentioned that in the March 30th LISC minutes, Robert Rosenswig asked Chris if there were any plans to increase the amount of memory for the lab group. Carole offered to check with Research IT and get back to him. Carole asked if the group would still be interested in a recap on the various space available (i.e., Microsoft One-Drive, Office 365) at the next LISC meeting. It was decided to add this topic to the next LISC agenda. Carole asked the Committee for input on the percent of faculty and staff use One Drive and Skype for Business. It was agreed that ITS should do more promoting of Microsoft 365.

4. Other Business

Dave had distributed six SUNY proposals to the Committee and asked for their feedback. The six proposals include:
- Advanced Data Analytics Institute
- Data Analytics for Transforming Academics
- Developing Cyberinfrastructure to Advance Sensor R&D
- Increasing Access Completion and Seamless Transfer Success
- SUNY Global College ~ College of Multilingual Online Learning
- UAlbany Advantage Enhancing the Student Experience
He asked that all comments, questions or concerns be sent to him in the next week or so, and he will compile them for the Senate.

5. Adjournment
There being no further business, the meeting was adjourned.