

**University at Albany
Student Ambassador Program
Recommendation Form**

Applicant's Name _____

The above named student is an applicant for a position as a University at Albany Purple & Gold Student Ambassador for the 2011-2012 academic year. Student Ambassadors are a select team of approximately 20 volunteer students chosen each year to represent the college to visiting alumni, community leaders and other distinguished university guests. The successful applicant must possess a high degree of professionalism, energy and adaptability as well as strong verbal skills. The applicant has requested that you complete this recommendation. Please be assured that your comments will be shared only with members of the selection committee. Questions may be directed to Melissa Samuels, director of Alumni Programs, at 442-3083 or msamuels@uamail.albany.edu.

Please rate the applicant using a scale of 1 (minimal) to 5 (excellent), including your comments:

_____ 1. Communication Skills (articulate and comfortable in verbal expression, able to think quickly and express him/herself well in a group or one-on-one)

_____ 2. Professionalism (reliability, punctuality, tact, self-motivation, discretion in personal attire and conduct)

_____ 3. Maturity (patient, appropriately self-confident)

_____ 4. Attitude (enthusiastic, honest, optimistic, positive)

_____ 5. Please list three adjectives that you believe best describe this applicant:

In what capacity and for how long have you known the candidate?

Please check one of the following:

_____ Strongly Recommend

_____ Recommend with Reservations

_____ Recommend

_____ Do not recommend

Your Name (Please Print) _____

Title/Position _____

Signature _____ Date _____

Thank you for your assessment of the candidate. Please return this form by October 6, 2011, to:

Melissa Samuels
UAlbany Alumni Association
Alumni House