



**Enrollment Card
Required Information:**

Name: _____

Date of Birth: ____/____/____

Address: _____

Telephone: _____

City/State/Zip: _____

Email: _____

Are you currently volunteering? If so, where:

Physical/medical limitations:

Driver's license #: _____

Expiration Date: ____/____/____

How will you travel to your volunteer job? Drive Bus/Cab Walk Other

Will you claim mileage reimbursement? Yes No (*please see info sheet on mileage reimbursement*)

Your Emergency Contact: _____

Phone: _____ ➔

Your Beneficiary for RSVP Supplemental Volunteer Insurance: (*you will not be solicited*)

Name: _____

Relationship: _____

Address: _____

Phone: _____

Do you have a volunteer assignment preference? _____ If so, what/where? _____

Day/Hours you are available:

Are you a “snow bird” away in the winter? Yes No

Can we contact you to volunteer “on-call” for community agencies’ special events?
Yes No

Race/Ethnic Group: *(optional, for statistical purposes only)*

I understand that if I use my personal automobile to and from my volunteer work station, I will arrange to keep in effect automobile liability insurance equal to or greater than the minimum required by the state. I also understand that I volunteer through membership in RSVP in the Capital Region, and I am not an employee of RSVP or the University of Albany.

Your Signature: _____

Date: _____

**Need more information? Please call us at (518)
442-5585**

Signature of RSVP Staff: _____

Date: _____

(Office Only) ID# _____ Station _____

Post Card (date) _____ Job _____

RSVP in the Capital Region is sponsored by the Research Foundation of the University at Albany, SUNY, and is funded by the

Corporation for National and Community Service and NYS Office For Aging.

 See our Website provided through the TimesUnion at www.timesunion.com/communities/RSVP
Please mail to RSVP, Husted 205, 135 Western Ave. Albany, NY 12222

Skills and Interests Worksheet

Name _____

Please select from the following any interests and skills which you wish to be considered in matching you to a volunteer job. Circle all that apply.

Acting/Drama/Theater	Adult Day Care
Arts & Crafts	Audiotaping for Blind
Bingo/Bingo Calling	Blind Services
Calligraphy	Career Counseling
Child Day Care	Computer: Word Processing, Data Entry
Congregate Meals	Cooking
Dancing: Performing	Dancing: Teaching/Calling
Disaster Preparedness	Discovery Box Program
Discussion Groups/Presentations	Driving/Transporting
Electrical Maintenance	Financial Planning
Food Pantry	Food Shuttle
Food Service/Nutrition	Fundraising: Events
Fundraising: General	Gardening/Plant Care
Handicapped	Handyman
Health Services: Blood Pressure/Mobile	Health Services: General
History	Homeland Security
Hospital: Gift Shop/Assistance	Hotline/Information Desk
Language: (specify) _____	Library Services
Man a Booth at Malls	Museum/Park Guide
Musical : Teach/Perform	Neighborhood Watch
Newsletters: Mailings	Newsletters: Write/Edit
Nursing Homes: Assist residents/Activities	Office Management
Office: Clerical	Office: General
Other Skill/Interest: _____	Painting/Fine Arts
Parenting Skills Education	Pastoral Care
Photography	Quilting/Knit/Crocheting
Reading to People	Reception/Hosting/Greeting
Recruiting Volunteers	Serve on Board/Committee
Sewing/Needlepoint	Sign Language/Work with Deaf
Singing/Sing-A-Long	Soup Kitchen
Special Events- Fairs, Luncheons	Tax Assisting/Bookkeeping
Telephone Assurance to the Elderly	Telephone Work
Thrift Shop	Tutoring/Mentoring
Veterans (Assisting To Obtain Benefits)	Visiting Sick/Homebound/Elderly
Woodworking	Youth Services

