

APPLICATION TO THE COMMUNICATION MAJOR

LAST NAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_

UALBANY ID# \_\_\_\_\_

E-mail address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Grade in COM 100 \_\_\_\_\_, Semester taken \_\_\_\_\_

Grade in statistics/logic course (MAT 108, SOC 221, PSY 210, CRJ 281,  
ITM 220, PHI 210) \_\_\_\_\_, semester taken \_\_\_\_\_

Overall Albany Grade Point Average \_\_\_\_\_.

I have read the admission information material and understand the information and accept my responsibilities in the application process:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE

## Application to the Communication Major

Applications are due in the department office, SS 340, no later than the first day of DROP/ADD of the given semester, as defined in the official university calendar. **NO LATE APPLICATIONS WILL BE ACCEPTED.**

**NOTE:** It is your responsibility to know the deadlines and criteria for application. If you have not completed one of the requirements, the department **WILL NOT** notify you.

**APPLICATION ELIGIBILITY:** Any matriculated student can apply for admission to the Communication Major--if he/she has completed COM 100 and an approved statistics [MAT 108; CRJ 281; PSY 210; SOC 221; ITM220] or logic [PHI 210] course with grades of 'C-' or better, or 'S\*'. COM 100 must be completed on the University at Albany campus, unless its equivalent was completed prior to matriculation at Albany.

**ADMISSION ELIGIBILITY:** Applications can be made each semester for admission to the major; the deadline for application is the first day of the DROP/ADD period in that semester. **PLEASE REFER TO THE ACADEMIC CALENDAR FOR DEADLINE DATES.**

Any applicant who completes COM 100 and an approved statistics [MAT 108; CRJ 281; PSY 210; SOC 221; ITM 220] or logic [PHI 210] course with an average grade of 'B', with any grade of 'S\*' counted as a 'C', will be directly admitted to the major.

Therefore, a student should avoid taking COM 100, and either statistics or logic using the pass/fail option (S\*/U\*). Any student who did not meet the average grade of 'B' for COM 100 and the appropriate statistics or logic course will be considered for admission to the major based on the Composite Grade Point Average (see next section for explanation). If the original grade in either of the admission core courses [COM 100 or statistics/logic] is below a 'B', a student may repeat the course. The higher grade will be used for admission although **BOTH GRADES** are considered part of the Composite Grade Point Average. Additionally, if a student repeats a course of the same number, for example COM 100, the student will only receive credit toward graduation for one of the courses.

Applicants who are eligible to apply, having earned at least a grade of 'C-' in COM 100 and an approved statistics or logic course, but who **DID NOT** receive an average grade of 'B' for both courses will be ranked according to a Composite Grade Point Average.

### COMPOSITE GRADE POINT AVERAGE

The **COMPOSITE GRADE POINT AVERAGE** is the sum of the student's average grade in COM 100, plus the average grade in the approved statistics or logic course, plus the student's cumulative grade-point average. Applicants will be admitted in rank order, from the highest Composite Grade Point Average down, until the space for new majors that semester is filled. No two students with the same Composite Grade Point Average will be treated differently, even if that means exceeding the limit set that semester on the number of new majors.