Your Guide to Uninstalling Previous Versions of SPSS and Installing IBM SPSS Statistics Desktop 20

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This document will help you to uninstall your previous version(s) of SPSS, and help you install and authorize ("license") your new copy of IBM SPSS Statistics Desktop 20 for Windows.

During installation and licensing, screens will be displayed in which you must make choices or provide information. Among the information you must provide is your SPSS **license code** that should have been provided to you. If you do not have it, please contact CAS Computing or your department’s Assistant to the Chair.

In order to proceed you will need:

- Administrative rights on the computer you are working on
- Network access to access the SPSS installer over the network
- OR -
  IBM SPSS Statistics Desktop 20 CD
- Your **license code**

Please feel free to print out this guide for reference.

**If a problem occurs, such as an error message or the program freezes, it is safe to cancel/abort the uninstallation or installation process. Please contact CAS Computing should you require assistance or have any questions:**

**CAS Computing**
**518-442-2651**
cascomp@albany.edu
Uninstalling SPSS
Removing SPSS in Windows XP and Windows 7

To remove SPSS, you will need to go to the Control Panel.

In Windows XP (left image): Click on Start, point to Settings, then click Control Panel.

In Windows 7 (right image): Click the Windows button, click Control Panel.

In the Control Panel, locate and double-click on Add or Remove Programs in Windows XP or Programs and Features in Windows 7.

You may have to switch your view to Classic View to see the icon for Add or Remove Programs.

Windows XP: In Add or Remove Programs, scroll down the list to locate your version(s) of SPSS to uninstall.

Once you have located it, click it once to highlight it. You should now see the option to Remove the software. Click on Remove.

Windows 7: In Programs and Features double-click the SPSS version to remove. Click Yes to uninstall.

Note: Here are some of the previous SPSS names to look for: SPSS 16 for Windows, SPSS Statistics 17, PASW Statistics 17, PASW Statistics 18, IBM SPSS Statistics 19.
Uninstalling SPSS
Removing SPSS in Windows XP and Windows 7

At this point you will see various prompts depending on your operating system and security settings. Regardless, just answer affirmatively to any prompt until your software is uninstalled.

At left are some of the prompts you may see, again, depending on your situation.

Once the uninstall process has completed, restart your system.

To restart your system in Windows XP, click on Start, Shut Down, and from the drop-down menu select Restart.

To restart your system in Windows 7, first click on the Windows button, then click the arrow next to Shut Down, and from the drop-down menu select Restart.
Installing SPSS
Installing IBM SPSS Statistics Desktop 20 in Windows XP and Windows 7

To install SPSS from the network, you must be logged into the workstation on which you want to install SPSS.

You also need to be an administrator on the machine on which you are installing the software.

Double Click My Computer (or Computer in Windows 7) and select the V: drive (software on ‘k2’).

PLEASE NOTE: Policies have changed and some user IDs will not be mapped to the V: drive automatically. To gain access to the V: drive, right click My Computer (or Computer in Windows 7) and click "Map Network Drive".

In the drop down list of drive letters, select the V: drive. In the Folder: box, type \k2\software and hit enter. The V: drive should map to the software folder.

From the V: drive, open the Licensed folder.

Open the SPSS folder.

Open the IBM SPSS Statistics Desktop 20 folder.

Open the folder that you need:

Windows XP or 32bit
or
Windows 7 or 64bit OS)

Double-click on the ‘SPSS_20 .... exe’ file from the folder that you selected to launch the installer window.

Important! Double-click the .exe file once!! It may take a few minutes for the installer window to appear.
Installing SPSS
Installing IBM SPSS Statistics Desktop 20 in Windows XP and Windows 7

After double-clicking the appropriate .exe file, the IBM SPSS Statistics Desktop 20 installer window will appear.

This may take some time to begin.

You will be presented with the InstallShield Wizard. Click Next.

Select the option Site license if not already selected.

Click Next.

The next window to appear will be the License Agreement.

Feel free to review this document.

Choose the option I accept the terms in the license agreement. Note: By default, this option is not checked.

Click Next.
Installing IBM SPSS Statistics Desktop 20 in Windows XP and Windows 7

The next window will ask for customer information.

Some of the information should be filled out for you, but feel to change the User Name information as necessary.

Click **Next**.

At the Language window you can select a different language. If you want to install just English, simply click **Next**.

The Destination window will ask you where to install SPSS.

Unless there is a specific reason to change it, keep the default installation path.

Click **Next**.

Next, the Ready to Install the Program window will appear.

Click on **Install**.

The window will change to one with a progress bar. Several windows may open/close. Please give the installer between 5-15 minutes to complete.
Installing IBM SPSS Statistics Desktop 20 in Windows XP and Windows 7

Once you have installed your software, will receive a window that declares that the installation was successful.

**In this window PLEASE uncheck “Click here to register for product updates” before you click OK.**

If you have your license code, please click **OK** to continue to the License Wizard. If you do not have your code at this time, you can click **Cancel**. This will end the installation process. You can always run the License Wizard at a later time.

The License Authorization Wizard will appear at the end of the SPSS Statistics Installation or you can get to it from the Start Menu where IBM SPSS 20 is located.

To license your copy of SPSS, select the first option **License my product now**.

Take note of the **LOCK CODE** as you may need it at a later time, then click **Next**.

In the **Enter Code** field, please enter the license or authorization code given to you.

The license (aka authorization) code is not case sensitive.

Once you have entered the code, click **Next**.

The progress screen may appear blank for several seconds.

If the authorization is successful you will receive green text telling you that the process has **Successfully processed all codes**.

Click **Next** to continue.

If you receive red failure text, click **Back**, and check the code to make sure it was entered correctly.

If the red text persists, contact your technology coordinator with your Lock Code (see above).
If your authorization was successful, the Licensing Completed window will appear showing you the list of packages/modules licensed along with the expiration date of the license.

Click **Finish** to close the License Authorization Wizard.