Mapping Network Shares
Mapping Network Shares in Mac OS 10.5 or later

Please note that the following images may differ than your current OS.

Click on Finder in the Dock.
Select Go, Connect to Server...

The Connect to Server window that appears will ask you to enter a Server Address: to map. See below for the share paths to which you may be able to connect.
After entered, click Connect.

Listed are the main drives from CAS Computing that you can map to:

Please Note: Replace the underline text with the relevant information when mapping these drives.

1. Start the Server Address with:

   For faculty/staff personal, “U-Drive” share: lincoln.univ.albany.edu/NetID
   (ex. cifs://lincoln.univ.albany.edu/ab123456)

   For a departmental, “O-Drive” share: casbox.univ.albany.edu/DepartmentName
   (ex. cifs://casbox.univ.albany.edu/History)

   For a research, “R, S or Q Drive” share: casbox.univ.albany.edu/ProfessorNameLab
   (ex. cifs://casbox.univ.albany.edu/smithlab)

*Mac OSX does not use letters to display shares. This is to help Windows users map their drives on a Mac.
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If off-campus you will need to connect with VPN before proceeding. If on-campus, then you do not need to connect via VPN. Enter the information in the following format:

Username: ualbany\Your NetID
Password: Your Windows Password

You may check Remember my password in my keychain, if you wish.

In the drive list you will see your new network drives listed, and may appear on the Desktop. You may Eject them at any time by using the Eject icon to the right of the drive or under the Tool menu.

While not necessary, you may Eject your drives when you are done using them or have disconnected from VPN.

When mapping shares while someone else is logged onto the machine it is a best practice to Eject the drive.

If you do not disconnect your share, your mapping may still be lost upon reboot.
Mapping Network Shares
Access to Shares and Student Access to Shares

General Access to Shares:

- Most faculty, staff, and graduate students have access to the departmental share. All those with access to the department share can use the temporary, "Common" folder within the share.

- All faculty and staff have access to a personal share.

- Upon request, faculty/staff may request research shares for their labs. Research share access can include students and other faculty/staff members upon the share owner’s discretion.

- Shares are available off-campus via VPN and mapping them. More information regarding VPN may be found at: www.albany.edu/cascomp/tutorials.php

- To modify access to a share, the share manager/owner can either use the NRAM utility developed by CAS Computing <link> or the Group Access Manager web interface offered by ITS. <link>

Student Access to Shares:

- Students will have to manually map shares on any computer they use on-campus.

- Students may not have access to the shares mentioned here or may have limited access to shares.

- Personal shares are no longer offered to students. In lieu of network storage space, the UAlbany Mail account offers Microsoft Office365, OneDrive cloud storage.